

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: NOVEMBER 30, 2017

AGENDA ITEM NUMBER: 7

SUBJECT: RESOLUTION AUTHORIZING THE FORSYTH COUNTY HISTORIC RESOURCES COMMISSION (HRC) TO APPLY FOR A 2018 NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICE MATCHING GRANT FOR ITS CERTIFIED LOCAL GOVERNMENTS TO CONTINUE THE FORSYTH COUNTY ARCHITECTURAL SURVEY UPDATE

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

In 2006, the Forsyth County Historic Resources Commission (HRC) began the survey update, funded in part by North Carolina Certified Local Government Grants. The first two phases addressed previously surveyed properties that were not within National Register Districts. In planning for Phase III, it became apparent that there were a large number of historic resources in the City of Winston-Salem and that portion of the survey was continued. At this time the HRC would like to reexamine and document the architectural resources in Forsyth County, as partially inventoried in Phases I and II of the 2006-2009 project. The information collected in 2006-2009, along with Heather Fearnbach's study, *Forsyth County's Agricultural Heritage*, will be expanded with new field work and research. This update will consist of a total project cost of \$30,000, with a 50/50 matching grant and will cover the unincorporated areas of Forsyth County, the Village of Clemmons, and the Towns of Kernersville, Lewisville, Bethania, Walkertown, and Rural Hall. It will exclude the City of Winston-Salem, using the city limits from 2009. The proposed project is the first of approximately six phases that will result, in the final phase, in a manuscript for a companion publication to the recently published Winston-Salem book, and will focus on the rural beginnings of Forsyth County and elaborate on the unique histories and development of the village, towns and unincorporated areas of Forsyth County. Historic Resources staff has met with the County Manager and with elected representatives of the towns and municipalities involved; there is support and commitment for this project. In 2016, the HRC requested, but did not receive, funds from the North Carolina State Historic Preservation Office to begin this project.

ATTACHMENTS: YES NO

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

**RESOLUTION AUTHORIZING THE FORSYTH COUNTY HISTORIC
RESOURCES COMMISSION (HRC) TO APPLY FOR A
2018 NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICE
MATCHING GRANT FOR ITS CERTIFIED LOCAL GOVERNMENTS TO CONTINUE
THE FORSYTH COUNTY ARCHITECTURAL SURVEY UPDATE**

WHEREAS, the Forsyth County Historic Resources Commission (HRC) requests authorization to apply for grant funding to continue the update of the county portion of the Forsyth County architectural survey which proposed update will include only the unincorporated areas of Forsyth County, the Village of Clemmons, and Towns of Kernersville, Lewisville, Bethania, Walkertown, and Rural Hall; and

WHEREAS, the proposed update will involve photographing, updating, and adding entries to the Forsyth County Architectural Survey database, and mapping both existing and newly indentified historic properties constructed prior to 1971; and

WHEREAS, there are approximately 230 previously surveyed properties to update and approximately 5,000 properties constructed between the years of 1930-1970; the project will record properties constructed from 1930-1971 that are distinctive in their architecture or history, and/or are threatened to be demolished due to development or lack of maintenance; and

WHEREAS, the project will conclude with a report identifying properties eligible for the National Register, make recommendations of individual properties or neighborhoods for the National Register Study List, and identify candidates for the Forsyth County Local Historic Landmark Program;

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the Forsyth County Historic Resources Commission to apply for a 2018 North Carolina State Historic Preservation Office Matching Grant in the amount of \$30,000, with a \$15,000 local match requirement, for its Certified Local Governments to continue the Forsyth County architectural survey update.

Adopted this 30th day of November 2017.

North Carolina State Historic Preservation Office
Department of Natural and Cultural Resources
Office of Archives and History
<http://www.hpo.ncdcr.gov/>

2018 HISTORIC PRESERVATION FUND (HPF)
PASS-THROUGH GRANT APPLICATION FORM
(postmark deadline February 28, 2018)

PROJECT INFORMATION (Please type or print)

Name of project: Forsyth County (not to include the City of Winston-Salem) Architectural Survey

Update: Phase 1

Project Type:

Archaeological Investigation

Architectural survey

National Register (NR) nomination

Survey publication manuscript

Architectural/engineering study. Name of NR property: _____

Restoration/rehabilitation. Name of NR property: _____

Educational Program

Other (specify): _____

CLG GRANT - APPLICANT INFORMATION (CLG, or CLG commission)

Name of CLG governing board or CLG commission: Forsyth County Historic Resources Commission

Contact person: Michelle M. McCullough Title: Historic Resources Officer

Address: 100 E. First Street, P. O. Box 2511, Winston-Salem, NC 27102

Telephone: 336-747-7063 Fax: 336-748-3163 E-mail: michellem@cityofws.org

Federal ID # 56-6000-450

Only CLGs or CLG commissions may apply for CLG grants. If the CLG is applying at the request of a nonprofit or educational institution, provide the following information:

Name of nonprofit or educational institution: _____

Contact person: _____ Title: _____

Address: _____

Telephone: _____ Fax: _____ E-mail: _____

***Please attach the CLG commission's review comments or letter of support for this application.*

LOCAL PROJECT COORDINATOR

Person who will be the local project coordinator (in most cases this will be the CLG staff):

Name: Michelle M. McCullough Title: Historic Resources Officer

Local government or organization: Forsyth County Historic Resources Commission

Address: 100 E. First Street, P. O. Box 2511, Winston-Salem, NC 27102

Telephone: 336-747-7063 Fax: 336-748-3163 E-mail: michellem@cityofws.org

COMMITMENT OF LOCAL MATCHING FUNDS

Name of donor: Forsyth County, Clemmons, Lewisville, Rural Hall, Walkertown, and Bethania.

Source of funds (e.g., general fund, private donations, foundation funds, etc): General Funds

Amount of cash: \$15,000 Other: _____ Date Available: May 1, 2018

Attach list if more than one donor.

EQUAL OPPORTUNITY STATEMENT

** Please attach a completed "Equal Opportunity Statement" signed by the applicant (see page 4)

ABSTRACT OF PROPOSED PROJECT

On a separate sheet, briefly describe what will be accomplished with the grant and matching funds and briefly describe how the project meets the goals of North Carolina's historic preservation plan for 2013-2022 (see goals, attached). Please limit the abstract to three double-spaced typewritten pages.

BUDGET: AN ESTIMATE OF PROJECT COSTS

Submit an itemized budget for work to be accomplished with grant and matching funds during the estimated project period of 12 months beginning August 1, 2018 and ending August 24, 2019. Matching funds should be forty percent of total project costs.

Budget Item:	Estimated Cost:
Consultant _____	\$ <u>30,000</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL ESTIMATED PROJECT COST \$ 30,000

GRANT REQUEST \$ 15,000 LOCAL MATCHING FUNDS \$ 15,000

Budget Notes:

Cash funds must be available for payment of direct costs, such as consultant/contractor fees, duplicating, and newspaper notices (for National Register historic districts with more than 50 owners). Be sure that grant funds are matched with sufficient local nonfederal cash match to meet this requirement.

APPLICATION REMINDERS

- ✓ Contact Historic Preservation Office (HPO) staff for assistance in developing the project description and estimating the budget. A site visit may be needed. HPO staff contact information is listed in the Instructions.
- ✓ Applications for architectural surveys must include the estimated number of acres or square miles and properties to be surveyed.
- ✓ Properties and districts proposed for nomination to the National Register must be on the HPO Study List and/or deemed potentially eligible by HPO staff.
- ✓ National Register historic district applications must include a map of the district and its estimated number of properties.
- ✓ National Register historic district nomination proposals must demonstrate local support.
- ✓ Archaeological survey project abstracts must be accompanied by a map (USGS Quad) showing the area(s) to be covered and an estimate of the acreage to be covered.
- ✓ Applications for predevelopment or development projects should include photos of the structure.

**** Historic Preservation Office or Office of State Archaeology staff member contacted regarding this application:**

Name of HPO/OSA Staff Contacted **DATE**

CLG Applicant or Other Applicant:

SIGNATURE of local government official **DATE**
or officer of the Applicant

PRINTED NAME **TITLE**

If the applicant above is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:

SIGNATURE of official of nonprofit or educational institution **DATE**
submitting application through a local government or historic
preservation commission

PRINTED NAME **TITLE**

**STATE HISTORIC PRESERVATION OFFICE
OFFICE OF ARCHIVES AND HISTORY
NORTH CAROLINA DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

Addendum to Grant Application

EQUAL OPPORTUNITY STATEMENT

THE NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICE RECEIVES FEDERAL FUNDS FROM THE NATIONAL PARK SERVICE. REGULATIONS OF THE U.S. DEPARTMENT OF THE INTERIOR STRICTLY PROHIBIT UNLAWFUL DISCRIMINATION IN FEDERALLY ASSISTED DEPARTMENTAL PROGRAMS ON THE BASIS RACE, COLOR, NATIONAL ORIGIN, RELIGION, SEX (INCLUDING PREGNANCY AND GENDER IDENTITY), AGE, DISABILITY, SEXUAL ORIENTATION, OR GENETIC INFORMATION IN ITS FEDERALLY ASSISTED PROGRAMS. ANY PERSON WHO BELIEVES HE OR SHE HAS BEEN DISCRIMINATED AGAINST IN ANY PROGRAM, ACTIVITY, OR FACILITY OPERATED BY A RECIPIENT OF FEDERAL ASSISTANCE SHOULD CONTACT THE EQUAL OPPORTUNITY PROGRAM OFFICE, U.S. DEPARTMENT OF THE INTERIOR, NATIONAL PARK SERVICE, 1201 I STREET, N.W., 5TH FLOOR, ORG CODE 2652, WASHINGTON, D.C. 20005; VISIT [HTTPS://WWW.DOI.GOV/PMB/EEO](https://www.doi.gov/pmb/eo) OR PHONE (202) 354-1852.

CLG Applicant or Other Applicant:

Signature Date

Printed Name Title

Name of local government, local historic preservation commission,
nonprofit, or educational institution

Project: _____

****If the applicant is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:**

Signature Date

Printed Name Title

Name of nonprofit or educational institution

Note: Acknowledgement of the Equal Opportunity Statement above shall accompany each application for federal funding. Receipt of this signed and dated statement will fulfill this requirement. The applicant must sign the statement; and, if the applicant is a local government or local historic preservation commission applying at the request of a nonprofit or educational institution, the nonprofit or educational institution must also sign the statement.

Forsyth County Architectural Survey Update

Phase 1: Forsyth County (not including the City of Winston-Salem) Architectural Survey update

Abstract of Proposed Project

The Forsyth County Historic Resources Commission (HRC) requests grant funding to continue the update of the county portion of the 1979-80 Forsyth County architectural survey. In 2006, the HRC began the survey update, funded in part by North Carolina Certified Local Government Grants. The first two phases addressed previously surveyed properties that were not within National Register Districts. In planning for Phase III, it became apparent that there were a large number of historic resources in the City of Winston-Salem; therefore, it was decided to focus Phase III on only the resources within the 2009 city limits. That project resulted in the 2015 publication of *Winston-Salem Architectural Heritage* by Heather Fearnbach.

At this time the HRC would like to reexamine and document the architectural resources in Forsyth County, as partially inventoried in Phases I and II of the 2006-2009 project, not to include historic resources within the 2009 Winston-Salem city limits. The information collected in 2006-2009, along with Fearnbach's study, *Forsyth County's Agricultural Heritage*, will be expanded with new field work and research. This update will include only the unincorporated areas of Forsyth County, the Village of Clemmons, and towns of Kernersville, Lewisville, Bethania, Walkertown, and Rural Hall.

Survey projects are critical to the work done by local preservation staff and commissions. The data is used to complete daily tasks such as: review of zoning requests, Section 106 projects that are reviewed under the Programmatic Agreement, monthly condemnation staff reviews, answering numerous general and at times very specific questions from citizens and elected officials, and the list goes on and on. Since the gears shifted in the last project to focus just on Winston-Salem, it has been close to 10 years since the small towns and County at-large sites have been reviewed. In those ten years a lot has changed in Forsyth County.

The proposed survey update is a multi-phase project that will result in a manuscript for a companion publication to the recently published Winston-Salem book. It will focus on the rural beginnings of Forsyth County and bring together the unique histories and development of the areas/towns outside of Winston-

Salem. Historic Resources staff has met with the County Manager and with elected representatives of the municipalities involved; there is support and commitment for this project, both programmatically and financially.

The scope of work proposed for this first phase will consist of a professional consultant(s) to re-survey and update the records of historic properties in the following quads: High Point West, Kernersville, Guilford, Belews Creek, Belews Lake, Walnut Cove, and Walkertown. The main towns in those quads includes Kernersville and Walkertown. The update includes photographing, updating, and adding entries to the Forsyth County Architectural Survey database, and mapping both existing and newly identified historic properties constructed prior to 1971. The photography from the early update will be reviewed because the last update's photos are not of publication quality and will need to be retaken. There are approximately 230 previously surveyed properties to update and approximately 5,000 properties constructed between the years of 1930-1970. The project will record properties constructed from 1930-1971 that are distinctive in their architecture or history, that demonstrate a distinctive architectural type, (the best representative example of a specific style) or significant history, and/or are threatened to be demolished due to development or lack of maintenance. For the first time in the County's architectural survey history, subdivision development will be documented in the larger towns. There are approximately fifteen to twenty residential subdivisions that were built prior to 1971 in the proposed study area.

The project will conclude with a report discussing the findings and the recommendations of individual properties or neighborhoods for the National Register Study List and candidates for the Forsyth County Local Historic Landmark program. The report will also begin to delineate each area's history and provide an architectural context for the period from 1930-1970. This narrative will include residential, commercial, institutional, and transit-related buildings and structures.

Work will be performed to the State Historic Preservation Office standards and work products will include digital photos of each property, coded USGS and municipal maps, and a database.

This project meets the goals of North Carolina's Historic Preservation Plan for 2013-2022 in the following manner. Because it involves all the small towns and municipalities, it will provide the basis for the Forsyth County HRC to include these jurisdictions under the Forsyth County Certified Local Government (CLG) through an intergovernmental agreement creating new partnerships for both the HRC and the NC State Historic Preservation Office (NC SHPO). The CLG program will help these communities incorporate preservation into their local planning.

The most obvious goal that this project meets is identification and designation, which is a first step to successful preservation. Surveys are the best tool for identifying resources to allow cities and towns, together with the NC SHPO, to become more knowledgeable about the built environment and better equipped to plan for a community's future. The survey materials provide local communities with improved resources, including digital photography and mapping, again assisting with better decision-making in the future. The survey is expected to identify properties eligible for the National Register and to place them on the North Carolina Study List. This in turn helps Historic Resources Staff educate property owners about the National Register and initiate the designation process. The survey is also critical to staff when reviewing properties for any local or state projects.

Since many communities will be involved for the first time, we anticipate that the update will prompt a new process and foster further historic resource identification and designation in the future. The updated survey will provide site-specific information on what makes a community unique, visually, architecturally, and historically and lead to an awareness of the economic benefits of preservation.

Through our collaborative efforts, these communities will also get to know the HRC and NC SHPO and their programs, and are more likely to incorporate consideration of historic properties into their project

planning. As always, survey projects foster advocacy to assure protection of valuable historic resources to the communities and to the State of North Carolina.