

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: MAY 23, 2019 AGENDA ITEM NUMBER: ||

**SUBJECT: RESOLUTION AMENDING A CONTRACT FOR PURCHASE OF
NEW CAB AND CHASSIS UNITS WITH REMOUNT OF AMBULANCE BODIES
(GENERAL SERVICES AND EMERGENCY SERVICES DEPARTMENTS)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

The Forsyth County Board of Commissioners approved a Resolution on December 20, 2018, for purchase of new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies for the Emergency Services Department and awarded a contract to Northwestern Emergency Vehicles, Inc., the lowest responsive, responsible bidder, in the amount of \$142,717, per unit. Staff had the immediate need to purchase two units.

Terms of this bid allow Forsyth County to extend this contract for as many as two (2) additional contract periods on a fiscal-year basis (through June 30, 2021), if both parties are in agreement and provided funds are available for that purpose. However, the approved Resolution did not make it known that the terms of the bid also included the options to purchase additional units at the identical price bid and awarded within 12 months from the purchase order date.

The General Services Department has a current need to add one additional new Chevrolet/GM G4500 cab and chassis unit with remount of ambulance body for Emergency Services during the current fiscal period and has requested funding in the proposed FY2020 budget for an additional contract to purchase up to four new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies for the Emergency Services Department.

It is recommended by the County Manager, the General Services Director, the Emergency Services Director, and the City/County Purchasing Director that the current contract with Northwestern Emergency Vehicles, Inc., be amended to add one additional new Chevrolet/GM G4500 cab and chassis unit with remount of ambulance body per bid specifications for the Emergency Services Department during the current fiscal period in the amount of \$142,717, for a total of three units, and an additional contract to purchase up to four new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies per bid specifications for the Emergency Services Department at the bid price, each, based on the approved FY2020 budget appropriations for this purpose.

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
 COUNTY MANAGER

**RESOLUTION AMENDING A CONTRACT FOR PURCHASE OF NEW CAB AND
CHASSIS UNITS WITH REMOUNT OF AMBULANCE BODIES
(GENERAL SERVICES AND EMERGENCY SERVICES DEPARTMENTS)**

WHEREAS the Forsyth County Board of Commissioners approved a Resolution on December 20, 2018, for purchase of new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies for the Emergency Services Department and awarded a contract to Northwestern Emergency Vehicles, Inc., the lowest responsive, responsible bidder, in the amount of \$142,717, per unit;

WHEREAS terms of this bid allow Forsyth County to extend this contract for as many as two (2) additional contract periods on a fiscal-year basis (through June 30, 2021), if both parties are in agreement and provided funds are available for that purpose. However, the Resolution did not make it known that the terms of the bid also included the options to purchase additional units at the identical price bid and awarded within 12 months from the purchase order date;

WHEREAS the General Services Department has a current need to purchase one additional new Chevrolet/GM G4500 cab and chassis unit with remount of ambulance body for Emergency Services during the current fiscal period and has requested funding in the proposed FY2020 budget for an additional purchase of as many as four new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies for the Emergency Services Department; and

WHEREAS it is the recommendation of the County Manager, the County General Services Director, the Emergency Services Director, and the City/County Purchasing Director that the current contract with Northwestern Emergency Vehicles, Inc., be amended to include one additional new Chevrolet/GM G4500 cab and chassis unit with remount of ambulance body per bid specifications for the Emergency Services Department during the current fiscal period in the amount of \$142,717, for a total of three units, and an additional contract to purchase up to four new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies per bid specifications for the Emergency Services Department at the bid price, each, based on the approved FY2020 budget appropriations for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that the County Manager and Clerk to the Board are hereby authorized to execute an amendment of the contract with Northwestern Emergency Vehicles, Inc., to add one additional new Chevrolet/GM G4500 cab and chassis unit with remount of ambulance body per bid specifications for the Emergency Services Department during the current fiscal period in the amount of \$142,717, for a total of three units, and an additional contract to purchase up to four new Chevrolet/GM G4500 cab and chassis units with remount of ambulance bodies per bid specifications for the Emergency Services Department at the bid price, each, based on the approved FY2020 budget appropriations for this purpose, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 23rd day of May 2019.