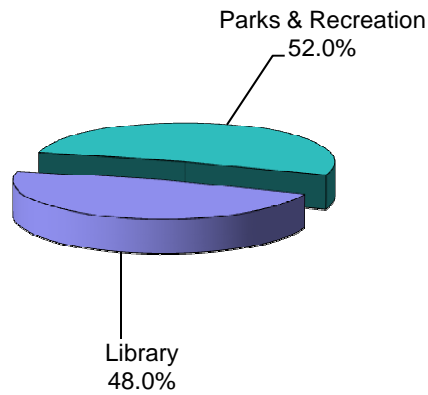


Culture & Recreation Service Area

FY 2013 Culture & Recreation County Dollars - \$15,301,676



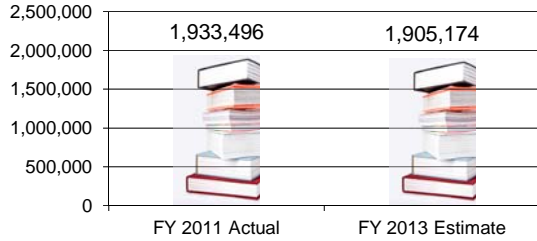
OPERATING POLICIES AND GOALS:

Create a community in which to live that is convenient and pleasant. This will be accomplished by:

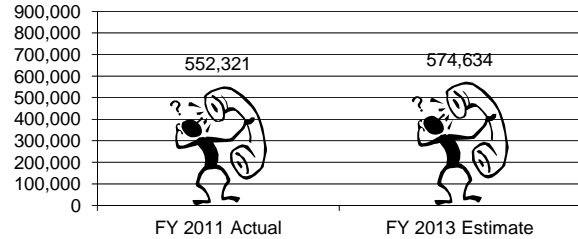
- a. Preserving and expanding its parks and libraries.
- b. Providing a variety of materials, through the main library and nine (9) branch libraries & outreach programs, including research, genealogy, pleasure reading, audio-video, children's, career, education, and job related services, as well as public access computers and typewriters.
- c. Providing recreation programs at all County parks.
- d. Providing recreation programs at school sites and other County locations throughout the year.

Culture & Recreation Service Area

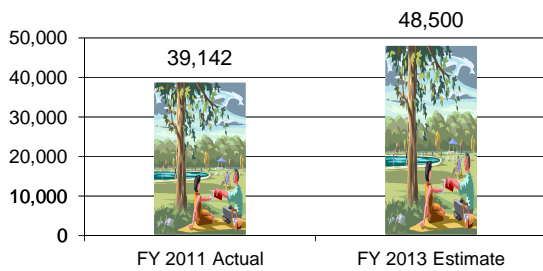
Library - Circulation



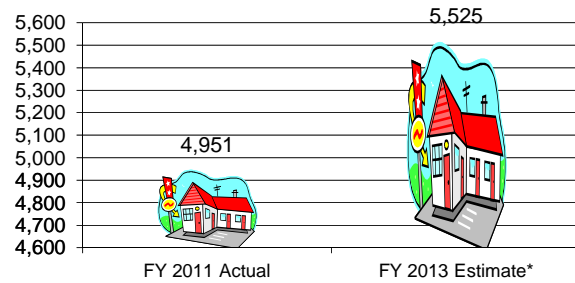
Library - Reference Questions Answered



Parks and Recreation - Tanglewood Park - Pool Attendance

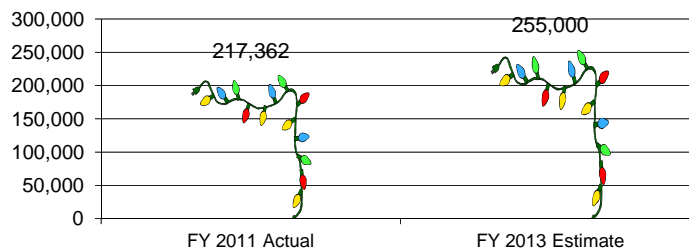


Parks & Recreation Lodging/Facilities/Shelter Rentals



*Includes RV-Campsites

Park & Recreation Festival of Lights Visitors



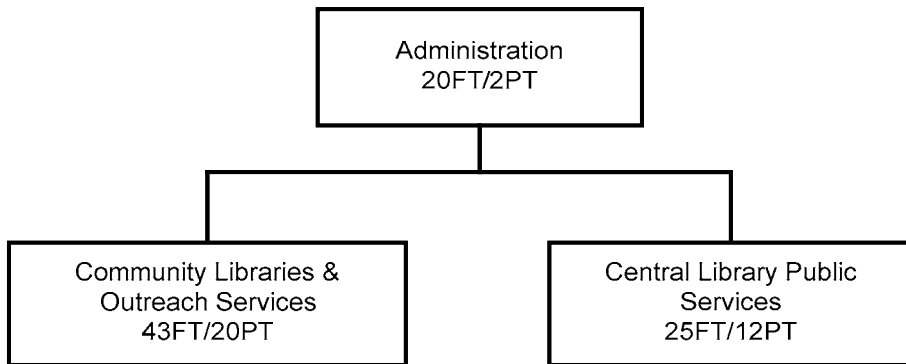
Forsyth County Personnel By Culture & Recreation Service Area

| | FY 10-11 Prior Year <u>Actual</u> | FY 11-12 Current Year <u>Original</u> <u>Estimate</u> | <u>Request</u> | FY 12-13 Continuation <u>Recommend</u> | <u>Adopted</u> |
|------------------------------------|---|---|----------------|--|----------------|
| <u>Department</u> | | | | | |
| Library | | | | | |
| Full | 88 | 89 | 89 | 89 | 89 |
| Part | 34 | 33 | 33 | 33 | 33 |
| Parks & Recreation | | | | | |
| Full | 71 | 71 | 71 | 71 | 71 |
| Part | 128 | 114 | 117 | 117 | 117 |
| TOTAL SERVICE AREA - FT | | | | | |
| | 159 | 160 | 160 | 160 | 160 |
| TOTAL SERVICE AREA - PT | | | | | |
| | 162 | 147 | 150 | 150 | 150 |

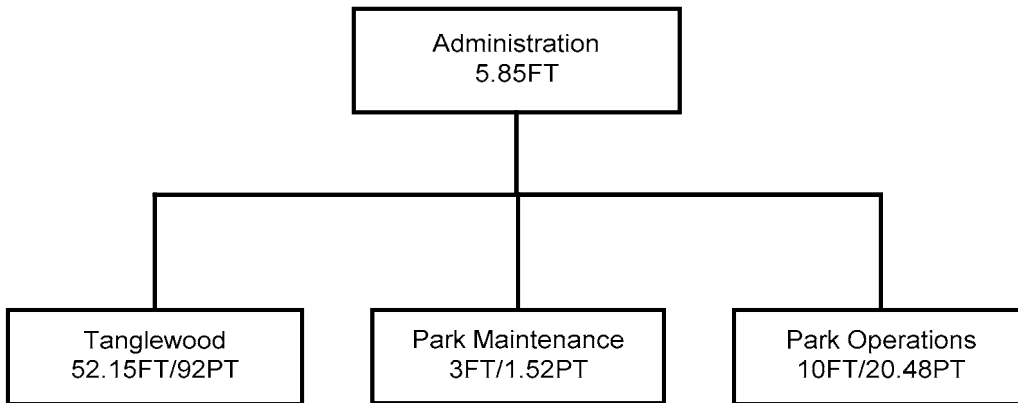
Parks & Recreation

FY 12 Estimate includes creation of 3PT positions due to pool expansion at Tanglewood Park.

Library



Parks & Recreation



Library

MISSION STATEMENT

Connecting our community to reading, information, and lifelong learning.

BUDGET HIGHLIGHTS

The Continuation Recommended budget reflects a net County dollar increase of \$107,003. There are a few reasons for this change. Revenue is projected to decrease by \$47,020 or 10.8%. This decrease is due mainly to projected decreases to State Aid to Libraries and the LSTA Grant.

The FY 2013 Recommended expenditures for Personal Services increased by \$53,801 due to annualizing performance, employee benefits and longevity. Operating expenditures increased by \$8,032. This increase is offset by revenues in correcting an error in budgeting for special gifts.

PERFORMANCE MEASURES

| | <u>FY 2011 ACTUAL</u> | <u>FY 2012 ESTIMATE</u> | <u>FY 2013 ESTIMATE</u> |
|--|---------------------------|-----------------------------|-----------------------------|
| These measures relate to the County goal: Create a community in which to live that is convenient and pleasant. | | | |
| Program Attendance | 101,284 | 104,323 | 107,453 |
| Materials Circulated | 1,933,496 | 1,867,818 | 1,905,174 |
| Reference ?'s Answered | 552,321 | 563,367 | 574,634 |
| Meet NC Standards: | | | |
| 1 Public Access PC Per 5,000 population | 2.8 | 2.8 | 2.9 |
| 2 Books Per Capita | 1.8 | 1.9 | 1.95 |

PROGRAM SUMMARY

| | <u>FY 10-11 Prior Year Actual</u> | <u>FY 11-12 Current Year</u> | | <u>FY 12-13 Continuation</u> | | |
|------------------------|---|----------------------------------|-------------------------|----------------------------------|-------------------------|----------------|
| | | <u>Original</u> | <u>Estimate</u> | <u>Request</u> | <u>Recommend</u> | <u>Adopted</u> |
| Library Administration | 1,453,567 | 1,529,588 | 1,440,062 | 1,751,422 | 1,596,623 | |
| Headquarters | 2,201,035 | 2,256,497 | 2,287,693 | 2,400,438 | 2,196,694 | |
| Extension | 3,487,736 | 3,503,630 | 3,447,469 | 3,654,631 | 3,556,381 | |
| Total | <u>7,142,338</u> | <u>7,289,715</u> | <u>7,175,224</u> | <u>7,806,491</u> | <u>7,349,698</u> | |

Headquarters Division provides research, genealogy, pleasure reading, audio video, children's materials, career, education and job related materials as well as public access microcomputers through departments such as Information Services, North Carolina Room, Popular Library/Circulation & Children's Department. Reserves, Inter-Library loans, collection & circulation of library materials are maintained through the Popular Library/Circulation Department.

Extension Division operates the Outreach Service Departments, and nine branch libraries.

Library

| | FY 10-11 Prior Year Actual | FY 11-12 Current Year Original | Estimate | Request | FY 12-13 Continuation Recommend | Adopted |
|--------------------------------|----------------------------------|--------------------------------------|------------------|------------------|---------------------------------------|--|
| EXPENDITURES | | | | | | |
| Personal Services | | | | | | |
| Salaries & Wages | 3,849,185 | 3,928,434 | 3,856,315 | 3,948,319 | 3,948,319 | |
| Employee Benefits | 1,273,269 | 1,298,654 | 1,351,422 | 1,332,570 | 1,332,570 | |
| Total Personal Services | 5,122,454 | 5,227,088 | 5,207,737 | 5,280,889 | 5,280,889 | |
| Operating Expenditures | | | | | | |
| Professional Fees | 20,341 | 20,965 | 20,355 | 20,355 | 20,355 | |
| Maintenance Service | 50,469 | 55,250 | 62,758 | 91,506 | 62,194 | <i>Security services.</i> |
| Rent | 212,447 | 210,739 | 213,448 | 214,808 | 213,738 | <i>Exterminating & solid waste svcs., equipment repair.</i> |
| Utility Services | 26,838 | 25,497 | 27,395 | 27,664 | 27,073 | <i>Rent for Reynolda & Kernersville Branches.</i> |
| Construction Services | 6,740 | 0 | 6,512 | 0 | 0 | <i>Water & sewer.</i> |
| Other Purchased Services | 352,228 | 388,030 | 361,540 | 460,379 | 384,897 | |
| | | | | | | <i>Software license, printing, book processing, insurance premiums, on-line services & telephone services.</i> |
| Training & Conference | 22,850 | 23,510 | 19,952 | 22,205 | 21,555 | |
| General Supplies | 114,959 | 47,700 | 50,617 | 84,865 | 46,400 | |
| | | | | | | <i>Office supplies, small equipment, repair supplies & subscriptions.</i> |
| Energy | 298,705 | 323,350 | 293,636 | 351,510 | 315,632 | |
| | | | | | | <i>Electricity & natural gas.</i> |
| Operating Supplies | 877,890 | 899,940 | 866,802 | 1,162,960 | 891,150 | |
| | | | | | | <i>Books, periodicals, A/V supplies, software and operating supplies.</i> |
| Other Operating Costs | 36,417 | 41,896 | 36,482 | 45,450 | 41,915 | |
| | | | | | | <i>Insurance claims & memberships.</i> |
| Contingency | 0 | 10,000 | 0 | 30,000 | 30,000 | |
| | | | | | | <i>Reserve accounts for the Chatham & Special Gifts Funds, offset by revenue.</i> |
| Total Operating Exps. | 2,019,884 | 2,046,877 | 1,959,497 | 2,511,702 | 2,054,909 | |
| Capital Outlay | 0 | 15,750 | 7,990 | 13,900 | 13,900 | |
| Total Expenditures | 7,142,338 | 7,289,715 | 7,175,224 | 7,806,491 | 7,349,698 | |
| Cost-Sharing Expenses | 858,672 | 963,478 | 960,617 | 996,546 | 996,546 | |
| Contra-Expenses | 0 | 0 | 0 | 0 | 0 | |
| REVENUES | 462,406 | 434,365 | 435,674 | 387,345 | 387,345 | |
| | | | | | | <i>Special Gifts, State Aid, LSTA, Chatham Grants, sales of copies, books, etc.</i> |
| Positions:FT/PT | 88/34 | 89/33 | 89/33 | 89/33 | 89/33 | |

Parks & Recreation

MISSION STATEMENT

To develop, acquire, operate and maintain a park system and to provide comprehensive recreation programs for the use and enjoyment of Forsyth County residents.

BUDGET HIGHLIGHTS

The FY 13 Continuation Recommended budget reflects a decrease of \$12,080 in County dollars. However, expenditures have increased from budget to budget by \$157,058. This increase is mainly attributable to Personal Services, Contractual Services, Operating Supplies and Capital Equipment. These increases reflect adjustments to the budget for the expansion of the swimming pool, replacement of aging equipment, and life, health, and longevity increases.

Revenues have increased by \$169,138. This increase is because of the pool expansion, campground, Festival of Lights, and reimbursement from Guilford County for Triad Park expenditures.

PERFORMANCE MEASURES

| | FY 2011 <u>ACTUAL</u> | FY 2012 <u>ESTIMATE</u> | FY 2013 <u>ESTIMATE</u> |
|--|----------------------------------|------------------------------------|------------------------------------|
| These measures relate to the County goal: Create a community in which to live that is convenient and pleasant. | | | |
| Tanglewood Visitors-Gate/Spec. Ev. | 257,765 | 247,000 | 267,000 |
| Rental - RV Campsites | 3,559 | 3,900 | 4,000 |
| Rental - Lodgings | 1,392 | 1,450 | 1,525 |
| Rental - Facilities | 414 | 410 | 415 |
| Rental - Shelters | 403 | 415 | 425 |
| Golf Rounds Played | 49,642 | 53,850 | 65,500 |
| Festival of Lights - Visitors | 217,362 | 263,100 | 255,000 |
| Aquatic Center Attendance | 39,142 | 42,000 | 48,500 |
| All Other Park Visitors | 2,632,204 | 2,372,000 | 2,500,000 |

PROGRAM SUMMARY

| | FY 10-11 Prior Year <u>Actual</u> | FY 11-12 Current Year | | FY 12-13 Continuation | | |
|------------------|--|----------------------------------|-------------------------|----------------------------------|-------------------------|-----------------------|
| | | <u>Original</u> | <u>Estimate</u> | <u>Request</u> | <u>Recommend</u> | <u>Adopted</u> |
| Administration | 686,074 | 828,439 | 579,232 | 845,241 | 799,974 | |
| Park Maintenance | 375,804 | 403,880 | 391,003 | 406,854 | 406,854 | |
| Park Operation | 1,112,437 | 1,231,755 | 1,140,378 | 1,280,126 | 1,260,123 | |
| Tanglewood Park | 4,991,755 | 5,330,846 | 5,150,071 | 5,833,033 | 5,485,027 | |
| Total | <u>7,166,070</u> | <u>7,794,920</u> | <u>7,260,684</u> | <u>8,365,254</u> | <u>7,951,978</u> | |

Administration provides human resources support, financial controls and reporting, plus management of the County-wide parks system.

Park Maintenance provides for general maintenance support to all County Parks.

Park Operations provides for specific maintenance, improvements and recreational programming at all County Parks.

Tanglewood Park provides recreational, cultural, and leisure activities such as golf, overnight accommodations, Festival of Lights, swimming, tennis, and trail rides for citizens of and visitors to Forsyth County.

Parks & Recreation

| | FY 10-11 Prior Year Actual | FY 11-12 Current Year Original | Estimate | Request | FY 12-13 Continuation Recommend | Adopted |
|--------------------------------|----------------------------------|--------------------------------------|------------------|------------------|---------------------------------------|--|
| EXPENDITURES | | | | | | |
| Personal Services | | | | | | |
| Salaries & Wages | 3,194,928 | 3,368,726 | 3,211,238 | 3,359,682 | 3,359,682 | |
| Employee Benefits | 1,010,512 | 1,044,743 | 1,055,947 | 1,066,363 | 1,066,363 | |
| Total Personal Services | 4,205,440 | 4,413,469 | 4,267,185 | 4,426,045 | 4,426,045 | |
| Operating Expenditures | | | | | | |
| Professional Fees | 142,049 | 188,880 | 153,250 | 186,380 | 186,380 | |
| Maintenance Service | 324,729 | 446,463 | 434,911 | 446,775 | 445,243 | <i>Security for multi-purpose building and parks.</i> |
| Rent | 161,153 | 171,845 | 155,532 | 161,595 | 161,595 | <i>Janitorial, solid waste, park repairs.</i> |
| Utility Services | 63,939 | 72,678 | 74,950 | 95,109 | 88,478 | <i>Golf cart rental, Port-O-John, space rental, equipment rental.</i> |
| Construction Services | 26,253 | 0 | 2,135 | 0 | 0 | <i>Soccer field irrigation, water & sewer at Triad, CG Hill, Walkertown, Union Cross, and Tanglewood Parks.</i> |
| Other Purchased Services | 374,294 | 518,900 | 402,305 | 594,609 | 554,294 | <i>Bank service charges, recreation programs, life guards, tree removal, contracts, insurance premiums, telephone.</i> |
| Training & Conference | 18,951 | 21,815 | 17,364 | 18,350 | 18,150 | |
| General Supplies | 321,726 | 345,085 | 332,668 | 357,791 | 350,395 | <i>Uniforms, repair supplies, janitorial supplies, small equipment, office supplies.</i> |
| Energy | 460,924 | 485,060 | 500,781 | 530,484 | 480,960 | <i>Fuel oil, electricity, gasoline, natural gas.</i> |
| Operating Supplies | 402,367 | 393,165 | 426,610 | 456,200 | 449,615 | <i>Mulch, seed, fertilizer, range balls, paint, lumber, weed killer, locks, shingles, concrete.</i> |
| Inventory Purchases | 224,229 | 280,750 | 224,734 | 284,125 | 284,125 | <i>Merchandise for resale, food and beverages.</i> |
| Other Operating Costs | 329,301 | 395,985 | 211,223 | 441,955 | 393,067 | <i>Insurance claims.</i> |
| Total Operating Exps. | 2,849,915 | 3,320,626 | 2,936,463 | 3,573,373 | 3,412,302 | |
| Capital Outlay | 110,715 | 60,825 | 57,036 | 365,836 | 113,631 | <i>Replacement equipment.</i> |
| Total Expenditures | 7,166,070 | 7,794,920 | 7,260,684 | 8,365,254 | 7,951,978 | |
| Cost-Sharing Expenses | 276,889 | 463,558 | 448,119 | 451,326 | 451,326 | |
| Contra-Expenses | 0 | 0 | 0 | 0 | 0 | |
| REVENUES | 4,007,532 | 4,610,509 | 4,209,910 | 4,785,568 | 4,779,647 | |
| Positions:FT/PT | 71/128 | 71/114 | 71/117 | 71/117 | 71/117 | |

Parks & Recreation - Tanglewood Revenue Producing Operations
(Includes Golf, Pool, Accommodations, Special Events, Festival of Lights, Tennis, Campground)

| | FY 10-11 Prior Year <u>Actual</u> | FY 11-12 Current Year <u>Original</u> <u>Estimate</u> | FY 12-13 Continuation <u>Request</u> <u>Recommend</u> <u>Adopted</u> |
|--------------------------------|---|---|---|
| EXPENDITURES | | | |
| Personal Services | | | |
| Salaries & Wages | 1,564,349 | 1,617,697 | 1,543,071 1,627,391 1,627,391 |
| Employee Benefits | 507,034 | 502,282 | 504,979 519,252 519,252 |
| Total Personal Services | 2,071,383 | 2,119,979 | 2,048,050 2,146,643 2,146,643 |
| Operating Expenditures | | | |
| Professional Fees | 160 | 2,000 | 5,500 2,000 2,000 <i>Temporary help and professional fees.</i> |
| Maintenance Service | 59,017 | 63,600 | 65,102 68,300 68,300 <i>Linen & laundry, equipment repair.</i> |
| Rent | 148,781 | 157,175 | 144,765 152,425 152,425 <i>Golf cart rental, equipment rental.</i> |
| Utility Services | 15,536 | 8,700 | 20,650 26,000 26,000 <i>Water & sewer.</i> |
| Construction Services | 0 | 0 | 2,135 0 0 |
| Other Purchased Services | 278,910 | 314,395 | 281,834 394,174 389,799 <i>Insurance premiums, bank service charges, advertising, life guard contract.</i> |
| Training & Conference | 5,957 | 9,970 | 8,060 9,300 9,300 |
| General Supplies | 111,776 | 129,390 | 125,916 133,750 133,750 <i>Repair supplies, small equipment.</i> |
| Energy | 187,734 | 165,200 | 216,300 162,500 157,100 <i>Natural gas, electricity, gasoline, fuel oil.</i> |
| Operating Supplies | 262,469 | 245,250 | 282,041 306,800 306,800 <i>Fertilizer, mulch, sand, sod, seed, chemicals, range balls.</i> |
| Inventory Purchases | 223,178 | 280,150 | 224,234 283,525 283,525 <i>Merchandise for resale, food & beverages.</i> |
| Other Operating Costs | 7,776 | 29,628 | 13,204 30,025 27,309 <i>Insurance claims, memberships & dues, permit fees.</i> |
| Total Operating Exps. | 1,301,294 | 1,405,458 | 1,389,741 1,568,799 1,556,308 |
| Capital Outlay | 84,127 | 50,500 | 47,106 110,213 50,213 <i>Golf maintenance replacement equipment.</i> |
| Total Expenditures | <u>3,456,804</u> | <u>3,575,937</u> | <u>3,484,897</u> <u>3,825,655</u> <u>3,753,164</u> |
| Cost-Sharing Expenses | 34,818 | 28,231 | 28,337 28,739 28,739 |
| REVENUES | 3,200,151 | 3,898,068 | 3,501,815 4,059,685 4,059,685 |
| Net County Dollars | <u>256,653</u> | <u>(322,131)</u> | <u>(16,918)</u> <u>(234,030)</u> <u>(306,521)</u> |
| Positions:FT/PT | 35.99/67.85 | 35.23/67.85 | 35.23/70.85 35.23/70.85 35.23/70.85 |

Parks and Recreation - Tanglewood Maintenance

| | FY 10-11 Prior Year <u>Actual</u> | FY 11-12 Current Year <u>Original</u> <u>Estimate</u> | <u>Request</u> | FY 12-13 Continuation <u>Recommend</u> | <u>Adopted</u> |
|--------------------------------------|---|---|-------------------------|--|-------------------------|
| <u>EXPENDITURES</u> | | | | | |
| <i>Personal Services</i> | | | | | |
| Salaries & Wages | 670,046 | 762,459 | 718,122 | 761,678 | 761,678 |
| Employee Benefits | 218,554 | 238,540 | 250,727 | 243,995 | 243,995 |
| Total Personal Services | 888,600 | 1,000,999 | 968,849 | 1,005,673 | 1,005,673 |
| <i>Operating Expenditures</i> | | | | | |
| Professional Fees | 91,900 | 100,000 | 94,150 | 97,500 | 97,500 |
| Maintenance Service | 125,643 | 188,220 | 189,412 | 180,800 | 180,800 |
| Rent | 10,628 | 5,250 | 6,720 | 5,250 | 5,250 |
| Utility Services | 21,622 | 21,000 | 23,500 | 25,000 | 23,500 |
| Other Purchased Services | 19,606 | 52,100 | 21,138 | 60,000 | 30,000 |
| Training & Conference | 4,812 | 4,500 | 4,250 | 4,650 | 4,450 |
| General Supplies | 111,099 | 111,225 | 105,515 | 118,200 | 111,175 |
| Energy | 159,253 | 208,000 | 170,000 | 248,000 | 210,000 |
| Operating Supplies | 88,243 | 60,715 | 79,400 | 67,200 | 60,615 |
| Inventory Purchases | 1,051 | 600 | 500 | 600 | 600 |
| Other Operating Costs | (1,001) | 2,300 | 1,740 | 2,300 | 2,300 |
| Total Operating Exps. | 632,856 | 753,910 | 696,325 | 809,500 | 726,190 |
| Capital Outlay | 13,495 | 0 | 0 | 192,205 | 0 |
| Total Expenditures | <u>1,534,951</u> | <u>1,754,909</u> | <u>1,665,174</u> | <u>2,007,378</u> | <u>1,731,863</u> |
| Cost-Sharing Expenses | 7,832 | 7,580 | 4,952 | 6,436 | 6,436 |
| <u>REVENUES</u> | 328,279 | 180,500 | 185,224 | 181,200 | 181,200 |
| Net County Dollars | <u>1,206,672</u> | <u>1,574,409</u> | <u>1,479,950</u> | <u>1,826,178</u> | <u>1,550,663</u> |
| | | | | | |
| Positions:FT/PT | 16.42/24.15 | 16.92/24.15 | 16.92/24.15 | 16.92/24.15 | 16.92/24.15 |

Parks and Recreation - All Other

| | FY 10-11 Prior Year Actual | FY 11-12 Current Year Original | Estimate | Request | FY 12-13 Continuation Recommend | Adopted |
|--------------------------------|----------------------------------|--------------------------------------|-------------------------|-------------------------|---------------------------------------|--|
| EXPENDITURES | | | | | | |
| Personal Services | | | | | | |
| Salaries & Wages | 960,533 | 988,570 | 950,045 | 970,613 | 970,613 | |
| Employee Benefits | 284,924 | 303,921 | 300,241 | 303,116 | 303,116 | |
| Total Personal Services | 1,245,457 | 1,292,491 | 1,250,286 | 1,273,729 | 1,273,729 | |
| Operating Expenditures | | | | | | |
| Professional Fees | 49,989 | 86,880 | 53,600 | 86,880 | 86,880 | |
| Maintenance Service | 140,069 | 194,643 | 180,397 | 197,675 | 196,143 | <i>Security for multi-purpose building and parks.</i> |
| Rent | 1,744 | 9,420 | 4,047 | 3,920 | 3,920 | <i>Janitorial services, solid waste, equipment repair, other maintenance projects.</i> |
| Utility Services | 26,781 | 42,978 | 30,800 | 44,109 | 38,978 | <i>Space and equipment rental.</i> |
| Construction Services | 26,253 | 0 | 0 | 0 | 0 | <i>Water & sewer.</i> |
| Other Purchased Services | 75,778 | 152,405 | 99,333 | 140,435 | 134,495 | |
| Training & Conference | 8,182 | 7,345 | 5,054 | 4,400 | 4,400 | <i>Recreation programs, contracts, telephone, insurance premiums.</i> |
| General Supplies | 98,851 | 104,470 | 101,237 | 105,841 | 105,470 | |
| Energy | 113,937 | 111,860 | 114,481 | 119,984 | 113,860 | <i>Office supplies, uniforms, repair supplies, small equipment, janitorial supplies.</i> |
| Operating Supplies | 51,655 | 87,200 | 65,169 | 82,200 | 82,200 | <i>Natural gas, electricity, gasoline, fuel oil.</i> |
| Other Operating Costs | 322,526 | 364,057 | 196,279 | 409,630 | 363,458 | <i>Paint, lumber, concrete, fertilizer, mulch, sand, sod, seed, chemicals.</i> |
| Total Operating Exps. | 915,765 | 1,161,258 | 850,397 | 1,195,074 | 1,129,804 | <i>Memberships & dues, permit fees, insurance claims.</i> |
| Capital Outlay | 13,093 | 10,325 | 9,930 | 63,418 | 63,418 | <i>Replacement equipment.</i> |
| Total Expenditures | <u>2,174,315</u> | <u>2,464,074</u> | <u>2,110,613</u> | <u>2,532,221</u> | <u>2,466,951</u> | |
| Cost-Sharing Expenses | 234,239 | 427,745 | 414,830 | 416,151 | 416,151 | |
| REVENUES | 479,102 | 531,941 | 523,584 | 544,683 | 538,762 | |
| Net County Dollars | <u>1,695,213</u> | <u>1,932,133</u> | <u>1,587,029</u> | <u>1,987,538</u> | <u>1,928,189</u> | |
| Positions:FT/PT | 18.59/36 | 18.85/22 | 18.85/22 | 18.85/22 | 18.85/22 | |