



FORSYTH COUNTY BOARD OF ELECTIONS

Agenda

April 11, 2019

5:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Report on 2018-19 Board of Election Activities & Events
6. Update on Polling Place Changes
7. Update on the Voter ID Rules
8. Adoption of Board Remote Participation Policy
9. Approval of Meeting Minutes
10. Other Business
11. Closed Session
12. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
April 11, 2019

Meeting Called to Order

An regular meeting of the Forsyth County Board of Elections was called to order in the second floor Board Room on April 11, 2019 at 5:02 p.m. Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell, Member John Loughridge, and Member Catherine Jourdan

Staff Members in attendance: Director Tim Tsujii, Tracy Teal, Nate Gladding, Monica Gary, and Kimberly Stuck

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell led a moment of silence.

Public Comment Session

Chairperson Campbell called for public comments, two minutes per speaker:

Ann Wilson – 445 Marshall View Ct, Winston Salem, NC 27101

Chairman Campbell called for other comments; none were provided. Secretary Durrah moved to close public comments, Member Russell seconded; **Motion carried unanimously.**

Report on 2018-19 Board of Election Activities & Events

Director Tsujii expounded on staff and office activities for the Board; he provided insight to day to day processes as well as special projects and up coming changes. Director Tsujii also announced a temporary addition to the staff, Aly Hall, a Winston Salem Fellows, who will serve as an intern with the Board of Elections.

Update on Polling Place Changes

Director Tsujii addressed polling place changes due to logistical and other issues; noting that Ms. Gary and Ms. Teal had been working on the top three locations requiring a new location: Precinct 122 – Griffith Fire Station, Precinct 606 – Philo Middle School, Precinct 302 – Hanes-Lowrance Middle School. Ms. Teal spoke regarding visit to United House of Prayer as a replacement for Hanes Lowrance Middle School; noting that they were excited to offer their location for voting, offering use of their cafeteria; Ms. Teal also noted that their location addressed ADA accessibility and curbside voting. Chairman Campbell inquired about signage restrictions; Ms. Teal stated they did not convey any restrictions during the conversation. Ms. Teal also discussed the Konnoak Hills United Methodist as an option to replace Philo Middle School; noting that they did request \$175.00 to enable them to bring personnel in to clean up after the election. Member Russell inquired about the reason for replacing Precinct 606- Philo Middle School; Ms. Teal stated it was due to logistical issues with

parking and accessibility. Ms. Teal stated they had reached out to many churches to replace Precinct 122 – Griffith Fire Department but had not received a response from the locations contacted. Member Durrah requested that the staff reach out to United House of Prayer and inquire about any air quality issues that might need to be taken into consideration before a decision is made. Member Jourdan inquired about the use of schools; Director Tsujii stated that both he and Ms. Gary met with the Winston Salem/Forsyth County School Board and they are very willing to work with the Board of Elections. Another meeting is scheduled in May. Secretary Durrah moved to table any vote until the next meeting; Member Russell seconded; **Motion carried unanimously.**

Update on Voter ID Rules

Mr. Tsujii provided the Board with the temporary Voter ID rules for review and discussion; advising that the Board to hold for further decision from the State Board on processes and additional equipment.

Adoption of Board Remote Participation Policy

Director Tsujii presented the Board with the Board Remote Participation Policy for review and approval. Member Russell suggested changes to the plan and moved to approve the policy with changes; Member Jourdan seconded; **Motion carried unanimously.**

Approval of Meeting Minutes

Secretary Durrah called for the approval of the meeting minutes; Member Jourdan moved to approve meeting minutes as submitted; Mr. Loughridge seconded: **Motion carried unanimously.**

Closed Session

Chairman Campbell moved to take the Board into closed session based upon N.C.G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee and to adjourn meeting immediately following closed session; Secretary Durrah seconded; **Motion carried unanimously.** Board entered closed session at 6:24 p.m.

Adjournment

Meeting adjourned at 7:00 p.m.

Approved:

s/ Susan Campbell
Chair

s/ Robert Durrah
Secretary

s/ John Loughridge
Member

s/ Catherine Jourdan
Member