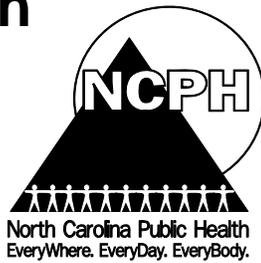


# Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. James K. Doub, OD
- Linda Petrou, PhD
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

---

## BOARD OF HEALTH MINUTES October 1, 2008

### MEMBERS PRESENT

Ms. Vera Robinson, Chair  
Dr. Ricky Sides, Vice-Chair  
Mr. Randall Kale  
Mr. Beaufort Bailey  
Dr. Paul (Lee) Salisbury  
Dr. James (Kent) Doub  
Ms. Linda Petrou  
Ms. Nancy Hardie  
Ms. Jane Bradner Mosko  
Dr. Willard McCloud

### STAFF PRESENT

Dr. C. Timothy Monroe  
Ms. Cynthia Jeffries  
Ms. Tommie Bowen  
Mr. Bob Whitwam  
Ms. Peggy Lemon  
Ms. Ayo Ademeyero  
Ms. Lynne Mitchell  
Ms. Quintana Stewart

### MEMBERS ABSENT

Dr. Calvert Jeffers

### **Call to Order:**

On Wednesday, October 1, 2008, the Forsyth County Board of Health held their regularly scheduled meeting in the Board Room at the Forsyth County Department of Public Health. Ms. Vera Robinson, Chair, presided and called the meeting to order at 5:40 p.m.

### **Consideration of Minutes:**

The minutes of the September 3, 2008 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Ricky Sides and a second by Mr. Beaufort Bailey, the minutes were approved as presented by the Board of Health.

### **Public Comment: Agenda Items**

There was no attendance from the public

### **Old Business:**

### **Annual Review of Health Director Job Description:**

Dr. Monroe presented the Board with copies of the proposed Position Description Questionnaire for the Health Director, which had also been sent electronically to each member prior to the meeting. Dr. Monroe noted that there were only minor changes from the significantly revised version which had been reviewed and approved by the Board approximately one year previously as part of the reorganization process. Dr. Linda Petrou made a motion,

and Dr. Ricky Sides seconded the motion to approve the position description as presented. The Board approved the position description by majority vote.

### **Discussion of possible components of a local Board of Health Lead Rule:**

A packet of information including a Sample Lead Rule titled, "Childhood Lead Poisoning Prevention Regulations", were presented to the Board. The Sample Rule had also been sent to the members electronically prior to the meeting. Dr. Monroe discussed the entire packet which documents are included as a part of these minutes. Dr. Monroe explained that the Sample Lead Rule was modeled after the Guilford County rule, but it has significant differences and is being presented to the Board not for consideration for approval, but as a template for discussion. He pointed out that the sample rule defines elevated blood lead level for purposes of regulatory intervention as 5 micrograms/deciliter or higher, and that this is based on scientific evidence that blood lead levels below 10 micrograms/deciliter are harmful to children. The discussion also involved consideration of additional staffing resources that would be necessary to carry out added regulatory activities based on varying action level scenarios.

The Board held an extensive discussion regarding the health and economic implications of various courses of action. Dr. Monroe indicated that the staff plan to make a specific proposal to the Board at the November meeting. He further indicated that he strongly supports the lowering of the action level to at least 10 micrograms per deciliter and that the actual recommendation to the Board at the November meeting will reflect his position. He reminded the Board that the guidelines outlined by the statutes will be followed in preparation of a public hearing at the November to consider a rule change.

The discussion also addressed the fact that the community advocacy group, CHANGE, is advocating for public policy changes to address childhood lead exposure. Members of the Board of Health and health department staff had attended and lead part of the discussion at the Lead Summit on September 9, 2008. It is also fully anticipated that CHANGE representatives will attend the meeting and ask to have input in the process of considering a rule change.

### **New Business:**

#### **HIV/STD/Communicable Disease Reports:**

Ms. Ayo Ademoyero presented the Forsyth County, North Carolina 2007 HIV/STD Surveillance Report, and also the First Quarter 2008 Communicable Disease Report. Copies of both of these reports were distributed to the Board, and copies are also filed in the Administration Division, for public record.

#### **Nursing Division Report:**

Ms. Peggy Lemon, Director of The Nursing Division, presented the Nursing Division Report for the cycle. Her report covered the time frame from July 1, 2007 through June 30, 2008. Ms. Lemon stated that even though this has continued to be a difficult year, she feels that there have also been a lot of positive happenings that have affected the Division as well. Dr. Monroe met several times last fall with Dudley Watts, the County Manager, and Carol Gearhart, the Human Resource Director, to discuss salary issues for several Health Department classifications, with Nurses being one of those classifications. As a result of these meetings, starting salaries for nurses were increased, as well as many of the existing nursing salaries. Dr. Monroe was interviewed by the Winston-Salem Journal regarding salaries, and this did arouse more interest within the community concerning our nursing positions. Some of the nursing salaries were increased again at the end of FY 2008, due to the market rate being re-evaluated again for these positions.

The county's web site now carries excellent articles about Public Health Nursing careers in Forsyth County. The Public Health Nurses have also been a part of the "Job Search" section in the Winston-Salem Journal. This exposure has really helped to get the word out to the public and as of September 30, 2008, we have no vacancies in the Nursing Division! Ms. Lemon has a total of ninety-six employees. This is an increase of two employees since the last report and is attributed to the addition of two contract positions in the Carolina Access program.. During this past twelve month period, the division has experienced six retirements, seventeen resignations, and eighteen employees have been hired. Board members noted that after about 45 years with the Nursing Division and the Health Department, Ms. Lemon is retiring, effective January 2009. Members noted that she leaves behind a legacy of service and professionalism for her Nursing Staff, and the entire department as well.

**Board of Health Representation on the FCHCC and the SHA:**

Dr. Monroe reported that Dr. Bruce McLean, former BOH Member and Chair, is ready to step down from the Forsyth County Healthy Community Coalition and also the School Health Advisory Council. He has been serving in both those capacities at the request of the Board and as the Board's representative. Dr. McLean has asked if any of the BOH Members would be interested in taking his place. One member could serve or two people could split it up between the two of them. Dr. Monroe asked the Board to be thinking about a decision to be made by January 2009.

**Procedure for hearings and appeals:**

Dr. Monroe presented a draft to the board, titled, "Forsyth County Board of Health Public Hearing and Appeal Procedure". After reviewing the document, Dr. Ricky Sides made a motion to accept and adopt the procedure, and Dr. Lee Salisbury seconded the motion. The Board all agreed to accept and adopt the procedure by majority vote. The original document is filed in the Division of Administration for public record.

**Other Business:****Committees:**

Ms. Robinson reminded the Board that the Healthy Carolinians Conference will be held on October 9<sup>th</sup> and 10<sup>th</sup>, 2008. She encouraged the Board and the health department staff to attend this event.

**Adjourn:**

After all business had been discussed, Dr. Doub made a motion to adjourn, and Ms. Linda Petrou seconded the motion. The meeting was adjourned at 8:10 p.m.

Sincerely,

Dr. C. Timothy Monroe  
Secretary to the Board

CTM/tjb