

Responsibilities of this position

- Attend required training provided by One Economy
- Work with the Library's Computer Training Bridge Program to teach computer literacy classes to youth and adults.
- Lead a summer TECA (Teen Computer Advisors) program teaching Scratch.
- Locally promote and educate One Economy's web portal www.thebeehive.org.
- Members will fulfill program goals that may include: Seek sustainable community partnerships; Recruit and train community volunteers, recruit and train community partners to provide computer training; Execute a community broadband Internet awareness campaign; Educate and recruit low income community members on broadband Internet; Locally promote and educate One Economy's media; Assist organizations in securing financial support for technology

Requirements

- Technically literate
 - Experience with all Microsoft programs
 - Extensive knowledge of the Internet and how to use navigate it.
- Good verbal and written skills
- Good people skills, has the ability to work with many different types of people, affiliate leadership, community leaders, volunteers and homeowner families.
- Self starter
- A working knowledge of the needs and challenges of low income people would be an asset
- Some hands on experience with working with the underserved community
- Strong Leader able to motivate people
- Ability to travel regularly during the summer term and have reliable transportation

What is AmeriCorps*VISTA

AmeriCorps*VISTA (Volunteers in Service to America) is one of two AmeriCorps programs run directly by the Corporation for National and Community Service. VISTA Summer Associates work with agencies (Sponsors) in communities across the United States to help further local efforts in alleviating poverty. The Sponsors are typically community-based organizations that have been approved by the Corporation and may be focused on literacy, homelessness, hunger, substance abuse, elderly, youth or other issues. Summer Associates do provide direct service such as one-on-one tutoring, teaching, or counseling. The Sponsor provides day-to-day supervision for the Summer Associate as well as a work plan that outlines goals and objectives for the year.

Compensation

Summer Associates receive a living allowance of approximately \$1540 for the entire summer, paid in bi-weekly paychecks (approximately \$385 per paycheck). Members must budget the allowance to pay for their own food and housing. The allowance is subject to both Federal and State taxes and the amount is adjusted to reflect the cost of living in the specific area the AmeriCorps*VISTA is serving. Summer Associates is a full time commitment and may not have outside employment during the summer term.

Summer Associates also receives a \$1000 education award or a \$250 cash stipend at the end of their summer term. This education award is a voucher, which is held in trust for seven years until the Member chooses to use it. It can be used to pay back qualified student loans or to pay for future education at an accredited institution.

To apply, email Ali Shoaf at shoafa2@forsythlibrary.org. Deadline for applications: May 7th.