



**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Agenda**  
**February 18, 2020 - 5:00 p.m.**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Minutes
6. Approval of Absentee Problems and Solutions Guidelines
7. Approval of Absentee Ballots
8. Approval of Early Voting Machines Test
9. Approval of Poll Observers
10. Other Business
11. Closed Session
12. Adjournment

**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Meeting Minutes**  
**February 18, 2020 – 5:00 p.m.**

**Meeting Called to Order**

A meeting of the Forsyth County Board of Elections was called to order in the third floor Professional Development Center on February 18, 2020 at 5:03 p.m. Chairperson Campbell presiding.

**Board Members in attendance:** Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell (via telephone, in person at 5:20 p.m.), Member John Loughridge, and Member Catherine Jourdan

**Staff Members in attendance:** Director Tsujii, Deputy Director Michelle Bobadilla, Monica Gary, and Kimberly Stuck

**Other:** Assistant County Attorney Lonnie Albright

**Pledge of Allegiance**

Chairperson Campbell led the Pledge of Allegiance.

**Moment of Silence**

Chairperson Campbell led a moment of silence.

**Public Comment Session**

Chairperson Campbell called for public comments, none provided.

**Approval of Meeting Minutes**

Member Loughridge moved to approve meeting minutes as submitted; Member Jourdan seconded; **Motion carried unanimously.**

**Approval of Absentee Problems and Solutions Guidelines**

Director Tsujii presented the revised Absentee Problems and Solutions Guidelines to the Board for review and approval. Secretary Durrah moved to approve the Absentee Problems and Solutions Guidelines as submitted; Member Jourdan seconded; **Motion carried unanimously.**

**Approval of Absentee Ballots**

Ms. Gary requested a correction to the total for February 11, 2020 Approved ballot total; Ms. Gary stated that one additional approved ballot needed to be included for a revised total of 72 Civilian, 7 Military/Overseas approved and 23 disapproved. Secretary Durrah moved to approve the revised total from February 11, 2020; Member Loughridge seconded; **Motion carried unanimously.**

Ms. Gary submitted 47 Civilian, 3 Military and 1 Overseas ballots to the Board for review and approval, noting the grand total of ballots was 130; Member Russell joined the meeting in person at 5:20 p.m.; Ms. Gary presented 4 Military ballots for review and remark.. Secretary Durrah moved to approve the staff recommendation for the ballots presented; Member Russell seconded; **Motion carried unanimously.**

**Approval of Early Voting Machine Tests**

Deputy Director Bobadilla presented the list of the ExpressVote and DS200 acceptance and logic & accuracy testing results for One-Stop Early Voting to the Board for review and approval. Director Tsujii provided an overview of the test pattern used;

noting that each ballot contest was tested accordingly. Member Russell moved to approve the test results for the Express Vote and DS200; Secretary Durrah seconded; **Motion carried unanimously.**

**Approval of Poll Observers**

Director Tsujii presented the list of timely submissions for poll observers to the Board for review and approval. Member Jourdan moved to approve the observers list submitted; Secretary Durrah seconded; **Motion carried unanimously.**

**Other Business**

Mr. Tsujii provided an overview of Early Voting to the time of the meeting stating that he believed it would be comparable in turnout with the 2016 primary election.

**Closed Session**

Secretary Durrah moved for the Board to go into closed session citing GS 143 § 318.11(a)(6) to consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee; Member Jourdan seconded; **Motion carried unanimously.** The Board entered closed session at 5:50 p.m. to adjourn immediately following closed session.

**Adjournment**

Secretary Durrah move to adjourn; Member Jourdan seconded; **Motion carried unanimously.** Board meeting adjourned at 5:55 p.m. following closed session.

Approved:

s/ Susan Campbell  
Chair

s/ Robert Durrah  
Secretary

s/ Stuart Russell  
Member

s/ John Loughridge  
Member

s/ Catherine Jourdan  
Member