#### **Important Contact Information**

**Forsyth County Clerk of Superior Court** 336-779-6300

Forsyth County Register of Deeds 336-703-2700

Social Security Administration 1-800-772-1213 1-877-402-0828 (Winston Salem)

**Department of Veterans Affairs** 1-800-827-1000

**NC Vital Records** 1-919-733-3000

NOTES:

#### **Important Support Contacts** Grief Support

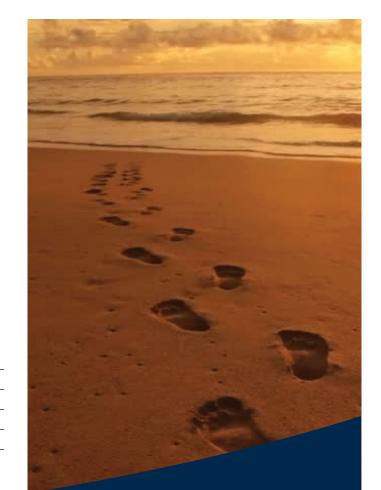
**Trellis Supportive Care** 336-768-3972 www.trellissupport.org

Mountain Valley Hospice 336-789-2922 www.mtnvalleyhospice.org

**Carenet Counseling Center** 336-716-0800 www.carenetnc.org

**Griefshare** www.griefshare.org

NOTES:







911 East Fifth Street - Winston Salem, NC 27101 336-703-2750 www.forsyth.cc/EmergencyServices/ems

# When a Loved One Dies

## A Survivor's Checklist

On behalf of Forsyth County Emergency Services, we are deeply sorry for your loss and offer our sincere condolences.

#### **Immediately after a Death**

- Choose a Funeral Service
- Contact your religious leader.
- Contact immediate family and friends.
- Contact the executor of the estate.
- Contact employer(s).
- Arrange care for dependants and pets.

Dispose of perishables in the refrigerator and remove trash from any trash cans inside the residence.

Remove any valuables and vital documents, secure the residence, and leave the home with the appearance of being occupied.

Alert the post office to forward mail or stop delivery.

Alert news carriers or scheduled deliveries. such as medications or perishable items, to stop deliveries.

#### **Needed Documents**

- 10-15 certified copies of Death Certificate (funeral service)
- **Real estate deeds**
- Vehicle titles
- **Bank statements**
- Mortgage / Loan statements
- **Insurance** policies
- Stock certificates
- **Retirement account statements**
- Last 4 years of tax returns
- **Copies of all bills**
- Credit card statements

### Within 1-4 Weeks

Cancel prescriptions and dispose of remaining medications at medication drop box locations.

#### **Estate Executor**

Consult an estate attorney, if needed.

Meet with an accountant.

Make an appointment with the Clerk of Superior Court with certified copies of the death certificate.

Provide a copy of the death certificate, often a certified copy, and the certified document from the Clerk of Court to all companies including banks, insurance companies, creditors, and services.

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